



# Draft Minutes

## City of Flagstaff

### Beautification & Public Art Commission

4:00 p.m. – Monday, August 24, 2015

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**City Hall Staff Conference Room – 2<sup>nd</sup> Floor**  
**After this meeting, future meetings will be in Council Chambers**



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko at 928-779-7632, ext. 2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

**CALL TO ORDER** Chair Doyle called the meeting to order at 4:03 pm.

COMMISSION MEMBERS:

- Anne Doyle, Chairman, *present*
- Jason Hasenbank, Vice Chairman, *present*
- George Averbeck, *present*
- Robert Chambers, *present*
- Vicky Foster, *excused*
- Emma Gardner, *present*
- Vacant

CITY STAFF:

- Mark Di Lucido, Staff Liaison, *present*
- Creag Znetko, Recording Secretary, *present*

#### **I. PRELIMINARY GENERAL BUSINESS**

##### **A. PUBLIC COMMENT**

*(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

NONE

##### **B. ANNOUNCEMENTS**

*(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

NONE

**C. APPROVAL of MINUTES**

**1. Regular Meeting of July 22, 2015**

RECOMMENDED ACTION: Approve the minutes of July 22, 2015 as submitted.

Vice-Chair Hasenbank moved to approve the minutes with the following amendment:

- Work with NAU ~~School of Art~~ ~~Art-students~~

Commissioner Gardner seconded the motion; the motion was approved unanimously.

**II. OLD BUSINESS**

*(Continued, postponed, and tabled items.)*

**1. 4<sup>th</sup> Street Gateway Art Component**

City Staff:

Mark Di Lucido, CD&R Project Administrator

REQUESTED ACTION:

Discuss art/sculpture options for the newly completed 4<sup>th</sup> Street Gateway.

This discussion began at the Commission's July 22 meeting with only four commissioners in attendance. In the meantime, other ideas and issues have been raised that deserve consideration by the larger Commission.

RECOMMENDED ACTION: Continue discussion of art/sculpture options for the newly completed 4<sup>th</sup> Street Gateway.

Commission discussed the possibility of a public art piece at the 4<sup>th</sup> St gateway. Staff liaison stated that the original design called for bollards to be constructed, but contractor was unable to obtain materials. Commission asked if bollards were required, what the cost was, is there a need to utilize the funds, and the timeframe of the project. Staff responded and the bollards are not required, cost was about \$1000 each, the money could be credited and added to the public art aspect of this project, and that the timeframe would include the resident and business community's involvement in helping decide what would be best for the area. Commissioners gave unique perspectives on what type of art piece should/shouldn't be displayed on that particular corner. Some suggestions were gabions with laser cut metal panels, mosaic cinderblock cubes, and a big metal piece that resembles the daily planet.

There was discussion only.

### **III. NEW BUSINESS**

#### **1. Beautification-in-Action Grant Request – North Thorpe Bridge Mosaic Project**

Address: Thorpe Road Bridge at Rio De Flag  
Property Owner: City of Flagstaff  
Applicant: Karen Knorowski  
City Staff: Mark Di Lucido, Staff Liaison  
REQUESTED ACTION: Approve grant request.

This is a request for \$2,500 of partial funding for a proposed mosaic on the concrete bridge that crosses the Rio De Flag on Thorpe Road. The proposed mosaic would be placed in the niches of the concrete walls as viewed by vehicular and pedestrian traffic. Other funding sources are not identified or secured. The Heritage Preservation Commission has performed a courtesy review as the project is located in the Townsite overlay district.

RECOMMENDED ACTION: Review application, discuss, and approve the grant if appropriate.

Applicant was not present, staff presented samples of work and ideas from applicant for installation. Commission is familiar with applicant and would like to see this project move forward. Commission discussed ways to help applicant achieve the desired funds to ensure project can be completed.

Vice-Chair Hasenbank moved to approve the BIA grant for the N Thorpe Bridge Mosaic Project. Commissioner Chambers seconded the motion; the motion was approved unanimously.

#### **2. Route 66 and Milton Road Beautification/Public Art Installation**

City Staff: Mark Di Lucido, CD&R Project Administrator  
REQUESTED ACTION: Discuss beautification and art/sculpture options and directions for this location.

This project site is within ADOT right-of-way. Also, Flagstaff Metropolitan Planning Organization and Northern Arizona Intergovernmental Transportation Authority are considering an additional vehicle lane on this site's frontage on Route 66 and Milton Road thus affecting the usable area.

RECOMMENDED ACTION: Discuss beautification/art/sculpture options for this site.

Staff informed commission of a possible public art installation project on the corner of Route 66 and S Milton Rd. Commission discussed various

suggestions for what could be done with the proposed site. Staff suggested this be done in a timely manner to have prepared for the 90<sup>th</sup> annual celebration of Route 66. Commissioner Chambers felt the timeframe would inhibit the project and would feel rushed into getting something done but would like to spend more time focusing on the 100<sup>th</sup> anniversary instead. Commission discussed the possibilities of businesses helping with the cost, what might need to happen to get businesses to cooperate with the project, how big an art piece could be without blocking current signage, and what the ADOT relationship will look like to ensure all regulations are followed. Commission asked if vegetation was a part of the project, would it add to annual maintenance fees. Staff and commission both suggested gathering data from other cities and compare research at the next BPAC meeting.

There was discussion only.

### **3. Annual Budget Retreat**

City Staff:	Mark Di Lucido, CD&R Project Administrator
REQUESTED ACTION:	Select potential dates and venues for this fall's budget retreat.

It's time to plan this year's budget retreat which is usually scheduled in October. The retreat is the commission's most important meeting because it develops the public art and beautification budgets for the next five years. Following this discussion, staff will conduct a 'Doodle' poll to confirm the meeting date.

RECOMMENDED ACTION: Select potential dates and venues for this fall's budget retreat.

Commissioners discussed having the Budget Retreat during the month of October. The Colton House is a suggested venue. Staff will look to reserve the Colton House poll the commission on which dates will work best.

There was discussion only.

## **IV. CONCLUDING GENERAL BUSINESS**

### **1. ANNOUNCEMENTS**

- a. Next regular meeting date: Monday, September 14, 4:00 p.m., in council chambers

Staff announced that BPAC meetings will take place on the second Monday of each month in the Council Chambers. The meetings will be streamed live to the City of Flagstaff's website. The meeting time will remain at 4:00.

- b. 4<sup>th</sup> Street Gateway dedication ceremony: Wednesday, September 2, 4:30 p.m.
- c. 'Test drive' chambers: Tuesday, September 8, 4:00 p.m.

Staff announced there is an opportunity for each commissioner to attend a "Test drive" of Council Chambers to get used to sitting at the table and using the microphone.

Commissioner Averbeck announced he may need to take a leave of absence and will let the commission know as soon as he can.

## **ADJOURNMENT**

Vice-Chair Hasenbank moved to adjourn the meeting. Commissioner Chambers seconded the motion; the motion passed unanimously.

Chair Doyle adjourned the meeting at 5:28 pm.